

Planning Commission Minutes

Date: January 23, 2024

Present: Mark Long, Kevin Hagan (Chair), Dan Garnitz (Secretary), Patricia Galloway (Vice-Chair), & Valerie Turnquist (Town Commissioner Liaison)

Staff: Najila Ahsan

Meeting was called to order at 7:00 p.m.

2024 Reorganization

Nominations were made for new officers, vote was 5-0 for each.

Chair: Kevin Hagen

Vice-Chair: Patricia Galloway

Secretary: Dan Garnitz

Review and Approval of Minutes for December 11, 2023

Motion to approve minutes as presented: Mark Long

Second by: Dan Garnitz

Approved: 5 aye 0 nay

Public Comment: None

Old Business: Comprehensive Plan Update – moved to February meeting

New Business: A: Improvement Plan for Mount St. Mary's University – Providence House E-Wing Entrance. The applicant's rep was unable to be in attendance due to some technical issues.

Move to approve the Improvement Plan for E Wing Entrance with the following conditions:

1. Address comments by Town Engineer. Applicant has replied to those comments and has made some corrections. Staff is reviewing.
2. Owner shall provide the town with 2x paper and 1x PDF copies of the signed plan.
3. Developer shall pay such fees that are charged from time to time by the Town of Emmitsburg for further reviews or permits as may be required concerning the proposed development.

Moved: Mark Long, 2nd: Patricia Galloway

Approved 5 aye 0 nay

B: Planning Commission Rules of Procedures

Discussion was held on the Rules. Several modifications, additions, and language were discussed. Action on this item was tabled until February meeting so commissioners have a chance to review these changes and discussion.

Other Business: None

Next Meeting Date: February 19, 2024, 7 PM

Adjournment: Meeting Adjourned at: 7:34 PM